

MOUNTAIN VIEW MUSIC AND ARTS
Student Account Policies
Revised April 2015

General Information:

The purpose of the MVMA Student Account program is to allow students to earn and track funds to support personal music, theatre, and arts expenses. Student Account money can be applied to any arts expense including purchasing instruments, music, performing arts supplies, supporting school field trips, fees for instructional camps, auditions, or private lessons.

MVMA General Account funds are typically used to support the music, theatre, and arts programs at MVHS. This account supports expenses such as arts equipment/instrument repair, transportation, commissioning new works, and purchasing of new equipment. All expenditures from the MVMA General Account must be approved by the MVMA Board of Directors as a part of the annual budget process or by direct vote.

Student Account Deposits:

For all sponsored fundraising events, a fixed percentage of each student's earned fundraiser moneys will be credited to that student's personal music account. The remainder will be deposited to the MVMA General Account. The percentage applied to the student account will be fixed by the Board of Directors each year at the onset of fundraising activities. Note: Past amounts have ranged from a 50/50 split to 70 percent for the student / 30 percent for the General Account. This applies to any fundraising event organized by the MVMA and approved by the school district, including the "Friends and Family Donation Letter."

Access to Student Account Balance:

Each music, theatre, and arts student will be provided with a personal logon and password to the MVMA Student Account website, where he/she can check his/her student account balance at any time.

Student Account Withdrawals and Transfers:

To withdraw funds to reimburse a performing-arts-related expenditure, insert the receipt (clearly marked with the student's full name) in the lock box in the Band Office. A check will be returned to the student.

To transfer student account funds to pay for a school-sponsored event, such as a field trip, insert a written request with the student's full name and the reason for the transfer into the lock box. Preprinted transfer request slips will be provided near the lock box.

Departing Students:

All departing students (including graduating seniors, students who transfer out of MVHS, and students who leave the performing arts program and do not ask for a waiver in closing their account) have the following two (2) options for disbursement of MVMA Student Account funds:

1. The funds can be used to reimburse performing-arts-related expenses as outlined above;
2. The funds can be transferred to the personal account of any active MVHS music, theatre, and arts student.

Important Note for Departing Students: All requests for expense reimbursements or student-to-student account transfers must be received by the last day of the current school year. After this date, funds left on deposit in each inactive student account will be transferred to the MVMA General Fund.